



Volunteer: Paraloft Manager

TCVA looking for a volunteer to manage the TCVA online store using Wix and Printful. Members will go into TCVA website to make purchases of hats, shirts, jackets, backpacks, etc.

Responsibilities

- Upload graphics to Printful
- Place graphics on merchandise
- Price merchandise
- Provide weekly updates to TCVA Secretary

Requirements

- Communication skills
- Computer skills
- Website skills
- Ability to upload photos and information in Printful platform
- Work with Communications Director using Wix
- Brain storming on new graphic ideas for placing on merchandise
- Graphic artist/ Skills working with adobe photoshop and/or illustrator. (Not required but a plus)

Time spent doing volunteer job

- Start up has begun, pricing and activating site
- Ongoing: as new graphics are created, this will be applied to merchandise, then priced for sale.